

**MINUTES OF A SPECIAL MEETING OF THE
VILLAGE OF SPRING GROVE FINANCE COMMITTEE
MARCH 9, 2010**

Council Chambers, Spring Grove, Illinois, March 9, 2010; a special meeting of the Finance Committee was held this date at 6:03 p.m., at the Municipal Centre, 7401 Meyer Road; Chairperson Eisenberg presiding.

Call to Order. The following members were present: Chairperson Mark Eisenberg; Members Jim Anhalt, Del Houghton, Ron Kopke and Bob McMahon – 5. Absent: Members Mike Lee and Pat Mazzanti - 2. Also present for the Village were Sandi Rusher, Village Clerk; Judy Olson, Village Treasurer; Tom Sanders, Chief of Police; Matt Wittum, Public Works Crew Leader; Trent Turner, Building and Zoning Officer; and Janice Bannon, Recreation Program Director.

Review of the 2010-2011 Budget Expenditures. Chairperson Eisenberg provided a budget overview stating the revenues are estimated to be \$140,000 less than last year and the village would be operating with a \$40,000 deficit if the budget was approved as submitted. In addition, Governor Quinn is proposing to reduce a municipality's share of the state income tax from 10% to 7%, which would reduce our state income tax line item from \$425,000 to \$283,334. Even though the budget reflects no salary increases, the committee discussed giving employees a 2% increase should it produce a balanced budget after reviewing all budgets. The estimated cost for the raises would be \$23,000.

The committee then reviewed the proposed budget for the 2010-2011 fiscal year with each Department Head and Committee Chair reviewing their respective budget.

Administration. Clerk Rusher reviewed the budget with the Board that was approximately \$75 less than the previous year through a reduction in wages, printing, postage, and special events. Several line items did see substantial increases due to increases insurance premiums both health and general liability. After reviewing the budget, the following line item adjustments were made to account for the reduction in meetings held before the Architectural Review Commission and Planning and Zoning Commission.

- Wages reduced from \$167,000 to \$164,700
- Payroll Taxes reduced from \$13,000 to \$12,600
- **Total Budget reduced from \$446,975 to \$444,275**

Recreation Program. Recreation Director Bannon highlighted the \$46,750 budget that offers programs that continue to support themselves even though the overall program operates in the red, with the village covering that portion. The biggest programs continue to be t-ball, dodge ball and youth basketball. A new line item has been added to allow the purchase of office supplies needed to run the program. After reviewing the budget, there were no changes made.

Recreation Director Bannon then excused herself from the meeting.



Public Works. Crew Leader Wittum highlighted the budget that is slightly higher than the previous year due to unforeseen unemployment benefits. The budget submitted showed decreases in several line items to reflect the current trend in spending and the switching of vendors. After reviewing the budget, the following line item adjustments were made.

- Wages reduced from \$236,000 to \$221,000
- Lease/Rentals reduced from \$6,000 to \$3,000. *This line item was reduced due to any equipment needed for the improvements at the Hatchery are budgeted for in the Parks budget.*
- Utilities – Nicor reduced from \$9,000 to \$7,000
- **Total Budget reduced from \$426,850 to \$406,850**

Police Department. Chief Sanders presented the budget with \$22,000 less than the previous year due to switching vendors, online training and officers receiving new jackets last year. The Police Grants revenue line item was increased from \$15,000 to \$40,000 to reflect the Wages (Grants) line item budget of \$40,000. Chief Sanders suggested appropriating 50% as opposed to 30% for Police Supplies due to increases in the price of ammunition when officers go to the shooting range. After reviewing the budget, the following line item adjustments were made.

- Programs reduced from \$1,800 to \$1,500
- Education and Training reduced from \$9,000 to \$6,000
- Uniforms reduced from \$8,600 to \$5,000
- **Total Budget reduced from \$1,161,700 to \$1,154,800**

Parks. Parks Chairperson McMahon highlighted the budget that sees a minor decrease in expenditures because with Thelen Park available to the sports organizations this year there is not a lot of money to cut. Money was also budgeted to finish up outstanding items at Thelen Park. By not installing the canvas to enclose the pavilion, instead of wrapping it in plastic during the winter, will save over \$8,000. After reviewing the budget, the following line item adjustments were made.

- Improvements reduced from \$11,500 to \$0
- Utilities reduced from \$2,000 to \$1,000
- Engineering from \$1,800 to \$0
- **Total Budget reduced from \$96,800 to \$83,500**

Road, Bridges and Sidewalk. Public Works Chairperson Kopke reviewed the \$306,000 budget that saw a \$126,000 reduction due to the village receiving grant money for several resurfacing projects. It was noted the village anticipates spending money to repair the sidewalk on the south side of Main Street after the county does their repairs to the storm sewer. After reviewing the budget, there were no adjustments made.



EDC. EDC Chairperson Lee previously requested \$2,000 to attend a couple of trade shows. After reviewing the budget, the following line item adjustments were made.

- Events reduced from \$2,000 to \$500
- **Total Budget reduced from \$2,000 to \$500**

Revenue Sharing. This expenditure is due to the sales tax rebates given to Jewel and Walgreen's. It was explained that this is a wash due to the sales tax received from these stores and could fluctuate. The total budget for Revenue Sharing is \$142,000, which is \$22,000 more than last year's budget due to these stores seeing an increase in sales.

Building. Inspector Turner highlighted the \$97,860 budget that saw a reduction in wages but an increase in contract services for electrical and plumbing inspectors. In addition, the budget includes the repairs and replacement of the soffits and fascia, repairs to the inspector's truck and new tires, and schooling for ICC certifications. After reviewing the budget, there were no changes made.

As a result of the line item adjustments, General Fund revenues were increased by \$25,000 and expenditures were decreased by \$44,400, thus providing the Village with a balanced budget. After \$84,050 is transferred out to the Water and Sewer Fund to help balance that budget, the village will have a \$25,095 surplus.

Total Estimated Revenues	\$2,852,140
Total Estimated Expenditures	<u>\$2,742,995</u>
Surplus	\$109,145
 Transfer to Water/Sewer Fund	 (\$84,050)
General Fund Income/Loss	\$25,095

Because the village has a balanced budget with a surplus, it was the consensus of the committee to give employees a 2% raise as they did not receive a raise in 2009-2010.

Review of the 2010-2011 Water/Sewer Fund Budget Expenditures. It was noted the budget continues to operate in the red and that the Village will have to transfer funds from the General Fund to help offset the budget. After reviewing the budget, the following expenditure line item adjustments were made; and \$84,050 is transferred, the overall deficit of the fund is \$10,550.

- Repairs & Replacement reduced from \$10,000 to \$8,000
- Sludge Removal increased from \$8,000 to \$10,000
- Utilities-Water decreased from \$7,000 to \$5,000
- Maint/Supply-Water decreased from \$4,000 to \$2,000
- **Total Expenditure Budget reduced from \$365,400 to \$361,400**



Review of the 2010-2011 Other Funds Budget Expenditures. Chairperson Eisenberg then highlighted the Capital Improvements, Siren, Capital Parks/Infrastructure and MFT funds. These funds are supported through money saved over the years and developer donations. The Village does not budget for Capital Fund expenditures but appropriates for them.

- **Capital Parks/Infrastructure.** \$20,000 will be appropriated to finish Thelen Park, \$40,000 for the expansion of the Winn Road Bike Path, and \$670,000 for the Fish Hatchery.
- **Capital Improvements Expenditures - \$10,000.** \$10,000 will be appropriated to finish the improvements in the new public works garage.
- **Siren.** There are no anticipated revenues as they are dependent upon the annexation or subdivision of property. Expenditures are estimated to be \$8,000 and include the annual maintenance contract.
- **MFT.** Revenues are estimated to be \$1,249,000 with \$114,000 coming from the IDOT Bridge Grant for the Winn Road bridge, \$1,000,000 from the TARP Grant and \$135,000 from MFT. Expenditures are estimated to be \$1,142,000 with \$142,000 spent on the engineering of the Winn Road bridge and \$1,000,000 on road projects.

Chairperson Eisenberg concluded the meeting stating the Village has a balanced budget and the revised budget will be presented to the Finance Committee on March 30 for the review and recommendation to the Village Board.

Public Discussion. *Chairperson Eisenberg then opened the meeting up for discussion by the public.* There was no one in the public who wished to speak.

Other Business. None.

There being no further business, Member Houghton moved, seconded by Member McMahon to adjourn the meeting at 7:28 p.m. On voice vote, the motion carried.

Respectfully submitted,

Sandi Rusher, Village Clerk