Village of Spring Grove
Public Works Committee
Meeting Agenda

1. Call to Order
2. New Business
   A. Recommend the purchase of new water meters
   B. Discuss FYE 2017 Budget
3. Public Comment
4. Other Business
5. Adjournment

Posted: February 12, 2016 at 3:00 pm
MEETING MINUTES OF THE
PUBLIC WORKS COMMITTEE
OF THE VILLAGE OF SPRING GROVE
FEBRUARY 15, 2016

Council Chambers, Spring Grove, Illinois, February 15, 2016; a meeting of the Public Works Committee was held this date at 6:02 p.m., at the Municipal Centre, 7401 Meyer Road; Chairman Jim Anhalt presiding.

Call to Order. The following committee members present: Chairman Jim Anhalt; Members Pat Mazzanti and Randy Vinyard – 3. Absent: None. Also present for the Village were: Tom Sanders, Executive Assistant; Matt Wittum, Public Works Supervisor; Trent Turner, Building and Zoning Officer; and Sandi Rusher, Village Clerk.

New Business.

Recommend the Purchase of New Water Meters. Staff has seen an increase in the need to replace meters due to iron in the water. After investigating, staff found the life expectancy of portions of the equipment is 10 years and a majority of the meters now in circulation are 14-16 years old. Staff recommended replacing the 82 meters that haven’t been replaced with a meter that has no moving parts and comes with a 20 year guarantee. Two quotes were obtained and staff recommended going with the lowest responsible quote from HD Supply, who currently supplies the village’s water meters and reader, at $35,344. Staff will handle the installation of the water meters and if need be, a local plumber will be hired to assist, which is estimated to be an $12,000 savings vs. having HD Supply do the replacements. The money to pay for the replacement meters and reader has been set aside for repairs and maintenance in the Water and Sewer Fund. After some discussion, the committee will recommend to the Village Board awarding the purchase of new water meters and a reader from HD Supply at a cost not to exceed $35,344.

Discuss FYE 2017 Budget. Supervisor Wittum highlighted the changes to the department’s FYE 2017 budget. The wages, taxes, insurance and retirement benefit line items were increased to accurately account for 7 full time employees, 1 seasonal employee and the splitting of another seasonal employee with the Parks budget. In the past, the wages for seasonal employees were appropriated for but not budgeted. Line item increases were also made to “Equipment – Engines/Small Tools” and “Shop Supplies” to purchase tools for the department instead of employees bringing in their own tools to complete projects. The committee supported these line item increases that were offset by decreasing “Gasoline Services”.

Discussion then ensued regarding the vehicle replacement program for large vehicles and the implementation of one for small vehicles. After a lengthy discussion, it was the consensus of the committee to recommend the vehicle replacement program for the 5 yard trucks be reduced from 5 years to 4 years because it allows for a better vehicle rotation and longevity life cycle. In addition, the committee would like the proceeds from the sale of vehicles be set aside in the Capital Fund for future vehicle replacement.

Public Comment. There was no one in attendance.

Other Business. None.

There being no further business, Member Mazzanti moved, seconded by Member Vinyard to adjourn the meeting at 6:46 p.m. On voice vote, the motion carried.

Respectfully Submitted,

[Signature]

Sandi Rusher, Village Clerk