Village of Spring Grove – Village Board
Regular Meeting Agenda

1. Call to Order
2. Roll Call
3. President’s Report
   A. Approval of International Bike to School Day on May 4, 2016 Proclamation
   B. Approval of a Look at Local History Month Proclamation
4. Clerk’s Report
5. Engineering Report
6. Building Report
7. Public Works Report
8. Police Department Report
9. Committee Reports
   A. Approval of the purchase of a Public Works vehicle
   B. Approval of the April 13, 2016 Public Works Minutes
10. Public Discussion
11. Consent Agenda (items listed on the Consent Agenda will be approved by a single vote of the Board unless a member of the Board requests that a separate vote be taken on any item)
   A. April 5, 2016 Village Board Regular Minutes
   B. Allow the consumption of alcohol at Thelen Park on April 23, 2016 for RBBA’s Opening Day
   C. Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code
12. Unfinished Business
13. New Business
   A. Approval of the purchase of bleacher fall protection
14. Other Business
15. Adjournment

Posted: April 15, 2016 at 3:00 p.m.
Proclamation

International Bike to School Day
May 4, 2016

WHEREAS, a lack of physical activity plays a leading role in rising rates of obesity, diabetes and other health problems among children and being able to walk or bicycle to school offers an opportunity to build activity into daily routine.

WHEREAS, driving students to school by private vehicle contributes to traffic congestion and air pollution.

WHEREAS, an important role for parents and caregivers is to teach children about pedestrian and bicycle safety and the health and environmental risks related to physical inactivity and air pollution.

WHEREAS, community members and leaders should make a plan to enable children to safely walk and bicycle in our communities and develop a list of suggestions for improvements that can be done over time.

WHEREAS, children, parents and community leaders around the world are joining together to walk to school.

WHEREAS, children, parents and community leaders in the Village of Spring Grove will be participating in this special observance by bicycling from Thelen Park to Spring Grove Grade School.

NOW, THEREFORE, I, Mark R. Eisenberg, President of the Village of Spring Grove, do proclaim May 4, 2016 as “International Bike to School Day” and call upon the people of Spring Grove to join their fellow citizens in recognizing and participating in this special observance.

Dated this 19th day of April, 2016

Mark R. Eisenberg, Village President

ATTEST:

Sandi Rusher, Village Clerk
WHEREAS, historic preservation is an effective tool for revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, “Look at Local History” is the theme for the celebration of Preservation Month throughout McHenry County, Illinois, being held in conjunction with National Historical Preservation Week; and

WHEREAS, the Village of Spring Grove will join this effort by hosting a historical performance, “The Grove – After Hours” on May 11th.

NOW, THEREFORE, I, Mark R. Eisenberg, President of the Village of Spring Grove, do proclaim May 2016 as “Look at Local History Month” and call upon the people of Spring Grove to join their fellow citizens across McHenry County in recognizing and participating in this special observance.

Dated this 19th day of April, 2016.

Mark R. Eisenberg, Village President

ATTEST:

Sandi Rusher, Village Clerk
# Activity Report for the Village of Spring Grove

**Job No.** SPRI-86160070  
**Period ending:** April 19, 2016

<table>
<thead>
<tr>
<th>NAME &amp; JOB No.</th>
<th>CURRENT ACTIVITY</th>
<th>LAST 6 MONTHS ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016 Road Program SPRI-86160084</td>
<td>The road program is being bid, tentatively scheduled for 5/5. Pulverization needs to be completed as an experimental project.</td>
<td>HRG coordinated with IDOT regarding pulverizing Clark Road. HRG is coordinating with a contractor to get road cores. The roads were reviewed and an opinion of cost was prepared.</td>
</tr>
<tr>
<td>2016 General Consultations SPRI-86160070</td>
<td>Met to review Comcast directional bore and met with County on school parking lot. Traffic patterns will be analyzed prior to returning to County for permit.</td>
<td>HRG is reviewing the Gwizdala Subdivision. HRG conducted an E-one learning session for Public Works. NPDES permit submitted to IEPA.</td>
</tr>
<tr>
<td>2015 Road Program SPRI-86150196</td>
<td>None.</td>
<td>Waiting on approval final resolution from IDOT, then we will complete final paperwork. 2014 is completed. The payment is being processed. The final payment and amount is confirmed and was provided to the Village. The final total cost was $412,924.16. A change order for the deduction in the amount of $8,095.79 was processed.</td>
</tr>
<tr>
<td>Water Main Master Plan SPRI-86120241</td>
<td>None.</td>
<td>Sent information to Scot Forge for their extension. Completed plan costs and delivered results and spreadsheet to the Village.</td>
</tr>
<tr>
<td>Winn Road Bike Path SPRI-86110180</td>
<td>None.</td>
<td>CMAQ funding denied because there were no connections to mass transit, submitting for ITEP funding. Submitted final CMAQ funding application to Chicago Metropolitan Agency for Planning. Submitted preliminary CMAQ funding application to McHenry County Council of governments. Staked berm and coordinating with KLM. Had phase 2 kick-off meeting with IDOT.</td>
</tr>
<tr>
<td>Winn Road Bridge SPRI-070049</td>
<td>HRG is coordinating with the contractor to finish the work. Culverts done and some trees replaced, 3 trees remaining.</td>
<td>Working with IDOT Liaison to finish contract. Working with IDOT to finalize contract. IDOT Liaison retired, so now things are moving ahead and we anticipate completion by May. Tree planting is being coordinated. Culvert is being removed and new culvert added, landscaping also is needed, then the project will be closed out. Additional fence was installed earlier in the month.</td>
</tr>
<tr>
<td>Fieldstone Ridge Subdivision SPRI-050957-7</td>
<td>None.</td>
<td>None.</td>
</tr>
</tbody>
</table>
| Sanctuary Estates  
SPRI-050843-7 | None. | Competed final punchlist and sent to the Village 3/14 and the Village sent the letter to the developer 3/17. |
| Preservation Oaks  
Phase 2  
SPRI-050598 | None. | None. |
| Heartland Crossing  
SPRI-050517 | None. | None. |
| Walnut Ridge – Phase 2  
SPRI-040816 | None. | None. |
| Highland Estates Subdivision  
SPRI-040367 | None. | None. |
| Saddle Creek Subdivision  
SPRI-031014.01 | None. | None. |
| Stonegate Subdivision  
SPRI-030666 | None. | None. |

SRB/dmw

cc: President Mark Eisenberg and Village Board  
Ms. Sandi Rusher, Clerk  
Mr. Scott Puma, Village Attorney  
Chief Tom Sanders, Police Department

O:\86160070\Activity Report\Activityreport-041916-Srb.Doc
Council Chambers, Spring Grove, Illinois, April 13, 2016; a meeting of the Public Works Committee was held this date at 8:00 a.m., at the Municipal Centre, 7401 Meyer Road; Chairman Jim Anhalt presiding.

Call to Order. The following committee members present: Chairman Jim Anhalt; Members Pat Mazzanti and Randy Vinyard (attended via telephone at 8:15) – 3. Absent: None. Also present for the Village were: Tom Sanders, Executive Assistant; Trent Turner, Building and Zoning Officer; Matt Wittum, Public Works Supervisor; and Laura Frumet, Deputy Clerk.

New Business.  
Discuss Winn Road Bike Path. It was decided to have public works finish the extension of the Winn Road bike path to Thousand Oaks. An 8’ wide path with crushed limestone will cost about $17,800. This includes the materials, fabric, tree removal, equipment rental, culverts and signage. A pedestrian crossing will be put in across Winn Road at Elk Drive and appropriate signage added with additional signage placed as needed. The path will eventually be blacktopped. If a fence is needed along the farm property, a split rail fence will be most economical and the cost figured in. Village personnel will meet with the property owner about this.

Discuss purchase price of a new truck. Supervisor Wittum discussed cost estimates he received for different brands of trucks. So far the best proposal has been for an International cab & chassis for $76,105 with a Monroe up-fit for $64,680. The committee agreed to recommend the purchase of a new truck with a cost not to exceed $144,000.

Discuss 2016 Public Works projects. The pier railings at Hatchery Park need to be repaired and because of safety concerns, this project was placed at the top of the priority list. Fascia and soffit work will also be done there. The next project will be the Spring Dale Trails Park playground. The committee inquired on the current scope of the Spring Grove Park concession stand project and Supervisor Wittum said it was originally supposed to be a week-long project but the extent of work has increased. He discussed doing the work in phases with his staff but it was determined this would not be practicable or feasible. The new plan would take about a month with an estimated cost of about $10,000. After some discussion, the committee felt it would be better to do immediate repairs to the building instead of an entire overhaul and wants the Parks Committee to discuss the project further.

Discuss second Supervisor work duties. There is a need for a second supervisor for the times when Supervisor Wittum is in a meeting or otherwise not available. The second supervisor will be able to make decisions in his absence if things come up. Mike Ringler has accepted the position and will receive compensation in the form of comp time instead of a raise.

Public Comment. There was no one in attendance.

Other Business. Member Mazzanti questioned when Public Works will be doing 4th of July set-up as July 4th is on a Monday this year. Supervisor Wittum said weather permitting, the tents will be put up on Friday along with anything else they can do ahead of time.
There being no further business, the meeting was adjourned at 8:48 a.m.

Respectfully Submitted,

__________________________________________
Laura Frumet, Deputy Clerk
CAB & CHASSIS

International: $76,105.00
Freightliner: $81,838.00
Kenworth: $82,362.00
Western Star: $85,838.00
Mack: $87,960.00

BODY/UP-FIT

Monroe: $64,686.00
Meeting Minutes of a Regular Meeting
Of the Village of Spring Grove
April 5, 2016

Council Chambers, Spring Grove, Illinois, April 5, 2016; a Regular Meeting of the Village Board was held this date at 6:01 p.m., at the Municipal Centre, 7401 Meyer Road; President Eisenberg presiding.

Roll Call. Roll call showed the following Board members present: President Mark Eisenberg; Trustees Jim Anhalt, Jeff Letzter, Pat Mazzanti, Bob McMahon, Lloyd Simonson and Randy Vinyard - 7. Absent: None. Also present for the Village were: Sandi Rusher, Village Clerk; Scott Puma, Village Attorney; Steve Bicking, Village Engineer; Tom Sanders, Chief of Police/Executive Assistant; Sgt. Stanley St. Clair and Sgt. Jason Hintz, Police Department; Trent Turner, Building and Zoning Officer; and Matt Wittum, Public Works Supervisor.

President’s Report. Trustees Letzter and Mazzanti will serve as the village’s economic development liaisons.

Clerk’s Report. Over 225 children attend the Egg Hunt on March 19, liquor license and video gaming renewals were mailed out and preparation are under way for the June 10 Fish Boil.


Building and Zoning Report. Thirty miscellaneous permits were issued during March and one new home permit application was recently submitted. The transition to the new water meters is anticipated to be done by the end of June 2016.

Public Works Report. As a follow up from the Parks and Finance Committee meetings, Supervisor Wittum anticipates having quotes for the installation of fall protection on the bleachers and a not to exceed amount for the purchase of a new 5 yard truck.

Police Department Report. Sixty-five participants took part in the active shooter drill on April 3.

Committee Reports – ARC.
Approval of a building addition at 1801 Holian Drive. Trustee McMahon reported the commission recommended the approval of the addition with a variance to allow two overhead doors on the front of the building, no more than two new parking lot lights to be left on after 10 p.m., the outside storage to be removed and a new garbage enclosure installed. Trustee McMahon moved, seconded by Trustee Simonson to accept the commission’s recommendation. Roll call vote: Ayes: Anhalt, Letzter, Mazzanti, McMahon, Simonson and Vinyard – 6. Nays: None. Motion carried.
Approval of a fence at 2512 English Prairie Drive. Trustee McMahon reported the type and location of the fence is not permitted and after discussions with the owners, it was agreed to allow the wire fence because the owners have a special use permit for horses. The location of the new fence will be located behind the landscape on the east side and on the north side located in front of the landscape. In addition, the new fence will not be allowed in front of the home and the owners need to get a letter from the neighbor to the north that they support the wire fence and its location. Trustee McMahon moved, seconded by Trustee Simonson to accept the commission’s recommendation. Roll call vote: Ayes: Anhalt, Letzter, Mazzanti, McMahon, Simonson and Vinyard – 6. Nays: None. Motion carried.

Public Discussion. President Eisenberg then opened the meeting up for discussion by the public.

Jim Kranz, representing the Isa Kranz Foundation, inquired if there were any questions regarding the 3rd Annual INK 5K that will be held on June 2 that will feature a show from the Main Stay Therapeutic Farm. The 5K event will be the same as last year. Mr. Kranz was instructed to contact the Spring Grove Horse Show for approval to use the corral since they maintain it.

Jeff Thurwell, representing Spring Lakes Sand & Gravel, inquired if the letter of credit for the gravel pit could be reduced from $250,000 to $160,000 as the reclamation is 2/3 completed. Mr. Thurwell was directed to work with Engineer Bicking and Executive Assistant Sanders.


A. March 1, 2016 Village Board Regular Minutes
B. March 29, 2016 Parks Committee Minutes
C. March 29, 2016 Finance Committee Minutes
D. March 2016 Bills Payable
E. Authorize the Village President to execute the Final Loan Closing Amendment for the Village’s loan with the IEPA
F. Ordinance approving the Annual Municipal Budget for FYE 2017
G. Resolution approving a Service Agreement with Discovery Benefits, Inc. as Administrator for the Village’s Flexible Benefits Plan
H. Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village

Trustee Simonson moved, seconded by Trustee Letzter to approve the consent agenda. Roll call vote: Ayes: Anhalt, Letzter, Mazzanti, McMahon, Simonson and Vinyard – 6. Nays: None. Motion carried.

Unfinished Business. None.
New Business.
Consideration and possible approval of a reduction in the rental fee and hours at Horse Fair Park for Cycling for Kids. Lynette Garrett on behalf of Cycling for Kids, sought a reduction in the rental fee for a fundraising event, The Blue Ribbon Ride, on April 24, 2016. The ride benefits the Court Appointed Special Advocates of Lake and McHenry Counties. The park would serve as a place for riders to register and go to the bathroom before and after the ride. Because the park is typically not open for rentals until May 1, Ms. Garrett has found someone to donate the portable bathrooms for the event. The event hours would be 6:30 am – 2 pm so approval was also sought to occupy the park prior to 7 am for registration that begins at 7 am. Last year they had 55 riders and are hoping for the same or more this year. After some discussion, it was the consensus of the Board to reduce the rental fee from $360 to $100. Trustee Mazzanti moved, seconded by Trustee McMahon to reduce the rental fee to $100 and allow the park to be occupied prior to 7 am. Roll call vote: Ayes: Anhalt, Mazzanti, McMahon, Simonson and Vinyard – 5. Nays: None. Abstain: Letzter – 1. Motion carried.

Approval of a Resolution approving the Second Amendment to the Tower Lease Agreement with Essex Telcom, Inc. d/b/a Rise Broadband. Troy Held with Rise Broadband explained the amendment is being requested so Rise Broadband can remove one single rod antenna and replace it with four separate panels spaced out on the rail around the tower. It was the village's understanding that additional space would not be taken up and if that is the case, additional rent would be charged. Mr. Held then proposed putting the panels on a single post to which the village agreed. In addition the panels, Rise Broadband will replace a 2 ft. dish with a similar dish that is the same diameter but only 9" in depth versus 14" to allow for new style radios. Trustee McMahon will work with Rise Broadband to make sure they have their own dedicated circuit so as not to effect the operations of the water tower. Trustee Vinyard moved, seconded by Trustee Mazzanti to approve the Resolution as amended. Roll call vote: Ayes: Anhalt, Letzter, Mazzanti, McMahon, Simonson and Vinyard - 6. Nays: None. Motion carried.

Approval of an Ordinance authorizing the Village President’s execution of an Amended Intergovernmental Agreement regarding the Village’s Economic Incentive Abatement. The Agreement between the Village and the taxing districts was amended to include language that if one taxing district doesn’t approve the Agreement it would not affect its validity. Trustee Mazzanti moved, seconded by Trustee Simonson to approve the Ordinance as presented Roll call vote: Ayes: Anhalt, Letzter, Mazzanti, McMahon, Simonson and Vinyard – 6. Nays: None. Motion carried.

Approval of an Ordinance repealing Ordinance 2014-16 regarding the property at 6890 Johnsburg Road and 6900 Johnsburg Road. Dan and Kate Clemen have decided not record the subdivision on their land and just keep the land as farmland. The ordinance that repeals Ordinance 2014-16 in its entirety and reverts the zoning back to E-1, Estate Residential with no variances, departures or subdivision in effect. Trustee Letzter moved, seconded by Trustee Anhalt to approve the Ordinance as presented Roll call vote: Ayes: Anhalt, Letzter, Mazzanti, McMahon, Simonson and Vinyard – 6. Nays: None. Motion carried.
Other Business. It was announced the Rotary Club Dinner Auction is on April 9 and the Chamber of Commerce Golf Outing is on May 20.

There being no further business, Trustee Vinyard moved, seconded by Trustee Simonson to adjourn the meeting at 6:40 p.m. On voice vote, the motion carried.

Respectfully Submitted,

Sandi Rusher, Village Clerk
BE IT RESOLVED, by the President and Board of Trustees of the Village of Spring Grove, Illinois, that there is hereby appropriated the sum of $125,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2016 to December 31, 2016.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Sandi Rusher, Clerk in and for the Village of Spring Grove, County of McHenry, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees at a meeting on Date.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of .

(SEAL) Village Clerk

Approved

Regional Engineer
Department of Transportation
# Fence Purchase Agreement

**Date:** 4/17/16  
**Village of Spring Grove**  
**Salesman:** Steve Meyer  
**Address:** 7401 Meyer Road  
**City:** Spring Grove  
**State:** IL  
**ZIP:** 60081  
**JOB SITE ADDRESS:** Spring Grove Park & Valley Park (815) 675-4720  
**Phone:** HOME =  
**Work:** (815) 675-2421  

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>SIZE</th>
<th>WT.</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>40</td>
<td>5' x 14' High</td>
<td>2</td>
<td>Galvanized Chainlink Fabric (Knuckle/Knuckle)</td>
</tr>
<tr>
<td>30</td>
<td>5' x 14' High</td>
<td>2</td>
<td>Galvanized Chainlink Fabric (Knuckle/Knuckle)</td>
</tr>
<tr>
<td>15</td>
<td>5' x 14'</td>
<td>5</td>
<td>20 Galvanized Top Rail Center Rail</td>
</tr>
<tr>
<td>5</td>
<td>5' x 14'</td>
<td>5</td>
<td>20 Galvanized Top Rail Center Rail</td>
</tr>
<tr>
<td>10</td>
<td>5' x 14'</td>
<td>5</td>
<td>20 Galvanized Top Rail Center Rail</td>
</tr>
</tbody>
</table>

**TOTAL MATERIALS & LABOR INSTALLED:** $2,655.00  
**TOTAL MATERIALS & LABOR:** $3,884.00  
**Current Lead Time:** 5-6 weeks  

**Terms:** One-third down, balance upon completion.  
A Service Charge of 1½% per month (18% Annually) will be applied on all past due balances.  
The purchaser shall be responsible for any and all collection and legal costs incurred by Meier’s in the event of this bill becoming past due.  
Meier’s reserves the right to lien the improved property if payment in full as agreed to in this contract is not received.  

**Owner** is responsible for showing correct property and fence lines, for removal of any obstructions to fence installation, and obtaining permits. MEIER’S OUTDOOR WORLD, INC. to contact all non-customer owned utilities.  

**Meier’s shall furnish only the labor and materials specified in this contract. Any changes made from the above specifications necessitating additional material or labor will be billed at Meier’s current retail prices.**  

SEE BACK SIDE OF THIS FORM FOR COMPLETE LEGAL TERMS OF THIS CONTRACT.  
I, or we, accept and approve the above jointly and severally promise to make payment therefore. A copy of this contract has been presented to me (us).  

**Customer:**  
**Acceptance:** This agreement, now a binding contract.  

**Date:** 1/21/16  
**MEIER’S OUTDOOR WORLD, INC.**  
**Its Authorized Agent:**  

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**Owner:**  
**Acceptance:** This agreement, now a binding contract.  

**Date:** 1/21/16  
**MEIER’S OUTDOOR WORLD, INC.**  
**Its Authorized Agent:**  

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**F-003**  
**MEIER’S OUTDOOR WORLD, INC. THANKS YOU FOR YOUR BUSINESS!**
FENCE PROPOSAL

Date 4-13-16  Start Date
Estimator ROGER
Project

BILL TO
Name VILLAGE OF SPRING GROVE
Address 7401 MEYER LN
City SPRING GROVE  State IL
Zip
Hm.
Fax:

email: MWTTUM @ SPRINGGROVEVILLAGE.COM

JOB SITE
Name
Address
City
State Zip
Wk.
Fax
Contact:

WOOD
☐ Lf./sect.
☐ Wd type
☐ Style
☐ Height
☐ Boardwidth
☐ Spaced
☐ Solid
☐ Backrails
☐ Posts
☐ Post top
☐ Gate post
☐ W-gate
☐ Dd gate

CHAINLINK
☐ Lf.
☐ Wire type
☐ Height
☐ Framew
☐ Line post
☐ Top rail
☐ Corner post/End post
☐ Gate post
☐ Tension wire
☐ Barb wire
☐ W-gate
☐ Barb wire
☐ Dd gate

OTHER
☐ Lf.
☐ Type
☐ Height
☐ Color
☐ Mfg.
☐ Style
☐ Line post
☐ Rails
☐ Gate post
☐ Walk gates
☐ Dd gates
☐ Hardware
☐ Other/notes

SPECIFICATIONS

1 - 7'x15' 3 SIDED FENCE MATERIAL & LABOR $1250.00 EACH
1 - 7'x20' 3 SIDED FENCE MATERIAL & LABOR $1350.00 EACH
1 - 7'x24' 3 SIDED FENCE MATERIAL & LABOR $1500.00 EACH

NOTES: NON-PREVA LING WAGE LABOR

MATERIAL AND LABOR

QTY.

CASH CK# FINANCED BILL OUT

CARD# EXP DATE

PAYMENT

TOTAL $ DEPOSIT $ BALANCE DUE UPON COMPLETION $

TERMS

Aronson Fence Co., Inc., shall furnish only the material and labor specified in this proposal. Any changes necessitating additional material or labor requires an additional written work order and will be billed at prices to be agreed upon by both parties. No verbal agreements or changes will be considered valid. Aronson Fence Co., Inc., will not be held responsible for any damage to private underground gas grill lines, plumbing pipes, drain tiles, septic lines and swimming pool plumbing. Customer is solely responsible for exact lot lines and location of new fence as described in this proposal.

All past due balances are subject to a service charge of 1 1/2% per month. Should an action be brought to collect any balances past due, customer agrees to pay any court costs and reasonable attorney's fees.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within ___ days.

Signature

WARRANTY

Aronson Fence Co., Inc., shall warranty materials and workmanship for two years, and one year on gates. This warranty is valid under normal conditions and excludes damage from wind and abuse. Note: All wood fences will naturally check and weather to a silver grey color.

Signature

Date of Acceptance
### Remarks:
All posts set in concrete unless otherwise specified. Note: all wood fences will naturally check and weather to a silver grey color.

- Follow contour of grade
- Finish side face-in
- Keep level with highest grade
- Toe-nail
- Step if needed
- Finish side face-out
- Face nail

### THINGS TO DO / PRIOR TO INSTALLATION

- Aronson Fence will contact J.U.L.I.E. buried utility services, to mark public gas, electric, telephone and cable-television lines.
- Customer is responsible for all private buried lines, such as sprinklers, gas, electric, swimming pool, drain tile, septic and plumbing lines.
- Obtain building permit and inspections (only if required by local ordinance). Must submit a plat of survey.
- Locate all survey property markers (buried metal pipes or rods, at all corners of lot).
- Clear fence lines, such as trim bushes, cut tree limbs, relocate obstructions: cleared, not cleared?
- Fence removal?
- YES
- NO
- Type
- Haul away?
- YES
- NO
- Pull out or cut at ground level
- Dirt from post holes
  - A. Level under fence
  - B. Leave next to postholes
  - C. Remove from job site
- Customer must be present at start and completion of fence job.
- Customer is responsible to satisfy homeowner assoc. covenants for type of fence, placement, and letters of permission if required.

**Balance due to be paid upon completion, job foreman to collect**

We are satisfied with the installation of our fence and authorize all work completed.

<table>
<thead>
<tr>
<th>Customer Signature</th>
<th>Date</th>
<th>Foreman Signature</th>
<th>Date</th>
</tr>
</thead>
</table>