MEETING MINUTES OF THE
ARCHITECTURAL REVIEW COMMISSION
OF THE VILLAGE OF SPRING GROVE
JUNE 5, 2017

Council Chambers, Spring Grove, Illinois, June 5, 2017; a meeting of the Architectural Review Commission was held this date at 6:00 p.m., at the Municipal Centre, 7401 Meyer Road, Chairperson McMahon presiding.

Call to Order. The following Commissioners were present: Chairperson Bob McMahon; Commissioners Mike Bukolt, Bryan Heinrichs, Kevin Hessenthaler, Dawn Iselin, Jeff Letzter and Kelly Popelka - 7. Also present for the Village was Trent Turner, Building & Zoning Officer.


New Business.
Review Sign Ordinance. Trustee McMahon explained some properties are unable to comply with the existing ground sign regulations due to extenuating circumstances such as restricted frontage. The Commission discussed one post and two post styles for smaller signs and different types of illumination. After some discussion it was determined that new regulations for single post signs and double post signs will be added to the sign ordinance for properties that can’t comply with current ground sign regulations. Single post signs will be allowed a maximum height of 66”, a maximum extension arm of 36”, and a maximum sign face of 30” x 30”. Two post and panel style signs will be allowed a maximum height of 54” and maximum sign face of 12 sq. ft. with maximum 4”x4” posts. Illumination must be top lighting with the maximum color temperature of 2900 Kelvin. Both types of signs must have decorative features and colors that match or compliment the architecture and exterior of the building they identify. The signs must be set back a minimum of 36” from the sidewalk or road right-of-way. Posts must be installed a minimum or 42” deep, with concrete for support. Staff will provide images for sample purposes only, showing square footage and size requirements for the sign ordinance.

Motion of Recommendation to the Village Board. Commissioner Heinrichs moved, seconded by Commissioner Iselin to add the new ground sign regulations as discussed for properties that are unable to comply with the existing ground sign regulations due to existing extenuating circumstances. Roll call vote: Ayes: Bukolt, Heinrichs, Hessenthaler, Iselin, Letzter, McMahon and Popelka - 7. Nays: None. Motion carried.

The multi-tenant building at 2019 Main Street will be added to the Uniform Sign Plan. Black awnings with white lettering will be the allowed signage at the building.

Public Comment. None.

Other Business. Inspector Turner notified the Commission that the temporary subdivision identification sign for the Heartland Crossing subdivision is in disrepair and the barricades that are
blocking the entrance are an eyesore. It was noted that the barricades have ended up on Winn Road during high winds so they are also a hazard. The Commissioners agreed that the developer should be notified that these items must be removed. If they still want the road blocked, as there is no building going on there, they will have to pull a permit for an actual gate. The temporary identification sign for Stone Creek Crossing is also in disrepair and the permit has expired. Inspector Turner will send the Homeowners Association a letter informing them the sign must be removed.

Chairperson McMahon asked if there should be more limits placed on temporary event signs. He felt sometimes event planners put out too many signs. After some discussion, it was decided that instead of limiting the total number of signs, there will be a limit of two per intersection and one per subdivision.

There being no further business, the meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Laura Frumet, Deputy Clerk