NOTICE AND AGENDA OF SPECIAL MEETING
PUBLIC WORKS COMMITTEE
VILLAGE OF SPRING GROVE

NOTICE IS HEREBY GIVEN that the Village of Spring Grove Public Works Committee will hold a Special Meeting on Tuesday, November 21, 2017 at 8:00 a.m. at the Council Chambers in the Village of Spring Grove Municipal Centre, 7401 Meyer Road, Spring Grove, Illinois.

The Agenda for the meeting is as follows:

1. Call to Order
2. New Business
   A. Discuss and recommend amendments to the Public Works Policy Manual
   B. Discuss snowplow fleet
   C. Discuss and recommend amendments to Snowplow Operations
   D. Discuss Public Works projects and staffing
3. Public Comment
4. Adjournment

Dated this 16th day of November, 2017.

Sandi Rusher
Village Clerk

Posted: November 16, 2017 at 3:00 pm
MEETING MINUTES OF THE
PUBLIC WORKS COMMITTEE
OF THE VILLAGE OF SPRING GROVE
NOVEMBER 21, 2017

Council Chambers, Spring Grove, Illinois, November 21, 2017; a meeting of the Public Works Committee was held this date at 8:12 a.m., at the Municipal Centre, 7401 Meyer Road; Chairman Jim Anhalt presiding.

Call to Order. The following committee members were present: Chairman Jim Anhalt and Member Pat Mazzanti - 2. Absent: Member Randy Vinyard - 1. Also present for the Village were: Tom Sanders, Executive Assistant; Matt Wittum, Public Works Supervisor; Mike Ringler, Crew Leader and Sandi Rusher, Village Clerk.

New Business
Discuss and recommend amendments to the Public Works Policy Manual. Supervisor Wittum recommended a Right-of-Way Access Permit and Storm Sewer Maintenance and Inspection policies be added to the manual. The ROW policy was inadvertently omitted from the manual when it was first created in 2009 and the Storm Sewer policy is new. Other changes include amending chapters pertaining to snow and ice, equipment and department forms.

Discuss snowplow fleet. It was the consensus of the committee, at the recommendation of staff, to sell the back up 5-yard dump truck because the repairs could exceed its resale value. The committee was informed of potential problems with the 2008 Ford F350 that has been having consistent issues with carbon build up in the exhaust, which is caused from short distance driving. The pros and cons of diesel versus gasoline for utility trucks was then discussed.

Discuss and recommend amendments to Snowplow Operations. Recommended changes include the experimental use of calcium chloride, expanding the two-man call out program and after the final clean-up has occurred the rescraping of the roads will not occur unless a justifiable complaint is received.

Discuss Public Works projects and staffing. It was recommended that the department not to take on any new projects in 2018 until the existing roads and parks projects are completed. The committee discussed using have village staff to observe the construction of roads and bike path projects to ensure they are completed properly.

As for staffing, the department never filled the seasonal part-time position to mow and weed Thelen and Hatchery Parks so permanent part-time and seasonal staff who mow the other parks fit this into their scheduled. Staff advised against using part-time employees to mow ROWs as this is a job for experienced mowers.

Public Comment. None.

Other Business. None.

There being no further business, the meeting was adjourned at 9:06 a.m.

Respectfully Submitted,

Sandi Rusher, Village Clerk