Council Chambers, Spring Grove, Illinois, February 14, 2018; a meeting of the Public Works Committee was held this date at 8:10 a.m., at the Municipal Centre, 7401 Meyer Road; Chairman Jim Anhalt presiding.

**Call to Order.** The following committee members were present: Chairman Jim Anhalt and Member Pat Mazzanti – 2. Absent: Randy Vinyard - 1. Also present for the Village were: Tom Sanders, Executive Assistant; Matt Wittum, Public Works Supervisor; Mike Ringler, Crew Leader and Laura Frumet, Deputy Clerk.

**Public Comment.** None.

**New Business.**

**Discuss Public Works Projects and Staffing.** The Public Works Department is getting outside bids for grass cutting for parks. Many communities are outsourcing this job as it saves on mower maintenance costs and manpower that could be used elsewhere. Supervisor Wittum is looking to fill the 3 – 4 days per week position that he was unable to fill last year. This person will be responsible for maintenance at Hatchery Park and Thelen Park. If the bid comes in too high for a mower contractor, this position will also help with mowing. He also informed the Committee that since Public Work employee Bob Walczak began his position as Building and Zoning Officer, he only works with Public Works two days per week.

The two main 2018 Parks projects this spring are finishing Spring Dale Trails Park and getting the baseball fields in order for the season. He asked for the Committee’s assistance in prioritizing other important projects: fixing the railings on the piers on the big pond at Hatchery Park, fixing sinkholes in The Preserve and other areas and extending the sidewalk on the west side of Blivin Street/Richardson Road to Horse Fair Park. Some of the building materials for the piers have already been purchased and if needed, the homeowner at 8103 Blivin has agreed to give the village an easement on his property for the sidewalk. After some discussion, the Committee agreed all three projects were important and to try to complete them using different teams of workers if possible, starting with the pier work at Hatchery Park.

**Additional parks projects include:**
- Hatchery Park path, tree work, sinkholes between ponds 1 & 2 and visitor center siding
- Spring Grove Park concession stand and dug out roofs
- Horse Fair Park light pole, arena fence, bushes and trees
- Breezy Lawn Park trees and pavilion paint
- Orchard Bluff trees, sink holes and front ditch work
- Spring Dale Trails Park walk bridge repair
- Thelen Park electrical boxes, 23 dead trees, ruts, path restoration, park sign landscape and waterline to ball fields
Motion to purchase a small truck salt spreader. It was decided to hold off on the purchase of a small truck salt spreader for now as the purchase is not critical.

Discuss FYE 2019 Public Works Budget. The wages line-item will go down, even though it includes a wage increase for current employees, because a former full-time employee is now working only two days a week in the Department. The non-seasonal part-time employee to be hired was already budgeted for. Except for related wage line items, the budget will remain flat.

Discuss FYE 2019 Roads Budget. The Committee decided not to change anything in the roads budget. Roads projects include:

- Cut and patch roads
- Crack seal work in Red Oak Estates, south end of Clark Road, north portion of Wilmot Farms, Thousand Oaks, English Prairie Estates and Sunset Road
- Shoulder gravel work on East Solon Road, parts of South Solon and other areas TBD
- Sinkholes in Orchard Bluff, Forest Ridge, Breezy Lawn and The Preserve
- Storm sewer cleaning in Stonegate, Highland Estates and Fieldstone Ridge
- Overhanging tree work on English Prairie, Coventry, South Solon and other areas TBD
- Washout in Orchard Bluff

Motion recommending approval of the proposal for wastewater operations assistance. The existing two-year contract from Robinson Engineering expires on March 1. They submitted a three-year proposal with a 3% increase each year. The hourly rates were increased to match the hourly rates in the water treatment contract for any extra services. Chairman Anhalt felt the rates were favorable as someone is there on a daily basis. Instead of repairing broken equipment, they have been replacing the equipment, resulting in less maintenance problems. Chairman Anhalt also felt that businesses should be required to hook up to sewer or water in accordance with the ordinance. Trustee Mazzanti moved, seconded by Chairman Anhalt to recommend approval of the proposal for wastewater operations assistance. Roll call vote: Ayes: Anhalt and Mazzanti - 2. Motion carried.

Motion recommending approval of the proposal for water operations assistance. The existing two-year contract expires on March 1. Robison Engineering submitted a three-year proposal with a 3% yearly increase. The hourly rates will remain the same for any extra services. Trustee Mazzanti moved, seconded by Chairman Anhalt to recommend approval of the proposal for water operations assistance. Roll call vote: Ayes: Anhalt and Mazzanti - 2. Motion carried.

Other Business. Supervisor Wittum said he was having little luck in his search for a decent used 5-yard plow truck to replace one in the fleet with a budget of $70,000. He and Crew Leader Ringler have an idea to replace the 5-yard plow truck and an F450 truck, which has been reduced in service because of on-going issues, with a new F550 truck. This truck would be of much more service than a 5-yard truck as it could be used year-round for plowing in the winter and projects in the summer. Some other advantages are it would resolve some maintenance issues and expenses, limit the number of big trucks and help with the truck replacement plan by updating the plan for both the small and large trucks and
shrink the fleet by one. The replacement funds on hand, plus funds received from the sale of the 5 yard and utility truck will help offset the cost of the new F550. He will come up with some numbers for discussion at the next village board meeting.

Supervisor Wittum met with Village Engineer Steve Bicking and an IEPA representative regarding the Village’s stormwater management plan which went well.

There being no further business, the meeting was adjourned at 9:15 a.m.

Respectfully Submitted,

Laura Frumet, Deputy Clerk