



Exterior Alterations and Additions Architectural Review Application

7401 Meyer Road
Spring Grove, IL 60081

(815)675-2121
Fax (815)675-6053
www.springgrovevillage.com

Date _____

Property Owner's Name _____ Phone No. _____

Property Address _____ Email Address _____

Subdivision _____ Lot # _____ Zoning _____ Tax ID# _____

Applicant name _____ Email address _____

Contractor: _____ Phone No. _____

| | | | | |
|-------------------------------------|---------------------------------------|--------------------------------|--------------|--------------|
| Addition <input type="checkbox"/> | Total Sq. Feet _____ | Width _____ | Length _____ | Height _____ |
| Alteration <input type="checkbox"/> | Solar Panels <input type="checkbox"/> | Other <input type="checkbox"/> | _____ | |

Material Type and Color Information:

Exterior Walls _____ Roof: _____

Windows: _____ Shutters: _____

Doors: _____ Trim: _____ Driveway (material): _____

Solar Panels: _____

The Architectural Review Commission (ARC) meets the first and third Monday of each month if there is business to discuss. The following documents/samples must be presented to the Village at least two weeks prior to an appearance date in order to be considered for a meeting. See Appendix H of Chapter 14 of the Municipal Code for public notice and other requirements for solar panels. **A \$200 ARC application fee, which is non-refundable, must be submitted along with 17 copies of the following:**

- A completed Exterior Alterations or Additions ARC Application
- Color photo of current building
- Floor plan for additions
- Copy of the septic plan or plat of survey showing exact location of alteration or addition with setback measurements
- Dimensional construction plans drawn to 1/4" scale for all elevations with details of all exterior building materials
- Samples of exterior materials
- Lighting & landscape plan for non-residential exterior alterations or additions
- Color photo of solar panels superimposed on roof
- Diagram showing placement of solar panel electrical components
- Solar panel product brochure with color photos of product and mounting hardware

A cursory staff meeting may be required. Applicants are asked to appear before the Village Board at their regularly scheduled meeting following the ARC meeting when the final approval is granted. A building permit fee will be determined/collected when the applicant submits a building permit application and receives approval from the Building & Zoning Officer.

Signature of Owner: _____ Date: _____

Signature of Owner's Agent: _____ Date: _____

Office Use Only - Architectural Review

Date: _____ Fee Paid: \$ _____

Request: Approved Denied

Commission remarks: _____

ARC Chairperson