Finance Committee
Meeting Agenda

1. Call to Order
2. Roll Call
3. Review FYE 2020 General Fund Budget Expenditures
   A. Administration
   B. Recreation Program
   C. Public Works
   D. Police Department
   E. Park Development
   F. Road, Bridges and Sidewalks
   G. Revenue Sharing
   H. Building Department
4. Review of the FYE 2020 Water/Sewer Fund Budget Expenditures
5. Review of the FYE 2020 Other Funds
6. Public Comment
7. Adjournment

Posted: March 8, 2019 at 3:00 p.m.
MINUTES OF A REGULAR MEETING OF THE
VILLAGE OF SPRING GROVE FINANCE COMMITTEE
MARCH 12, 2019

Council Chambers, Spring Grove, Illinois, March 12, 2019; a regular meeting of the Finance Committee was held this date at 5:30 p.m., at the Municipal Centre, 7401 Meyer Road; Chairperson Eisenberg presiding.

Call to Order. The following members were present: Chairperson Mark Eisenberg; Members Jim Anhalt, Dawn Iselin, Jeff Letzter, Pat Mazzanti (arrived at 5:50 p.m.), Bob McMahon and Lloyd Simonson – 7. Absent: None. Also present for the Village were Judy Olson, Village Treasurer; Tom Sanders, Chief of Police/Executive Assistant; Bob Walczak, Building and Zoning Officer; Mike Ringler, Public Works Supervisor; Sgt. Jason Hintz and Sgt. Rich Kresen, Police Department; and Sandi Rusher, Village Clerk.

Review of the FYE 2020 Budget Expenditures. Chairperson Eisenberg commended Department Heads and Chairpersons for submitting a balanced budget. He anticipates a $100,000 surplus at the end of FYE 2019 and would like to take some of the department’s needs out of it instead of budgeting for them in FYE 2020. He foresees the upcoming fiscal years becoming leaner.

Administration. Minimal increases were seen in the wages, taxes, insurance, accounting fees, postage, weeds-legal, and contract services – mowing. Service agreements was increased because the 5-year telephone support agreement is up for renewal at a one-time payment of $6,800. After reviewing the budget, there were no changes made to the $461,600 budget.

Recreation Program. The program continues to support itself with the financial assistance of the Village of Richmond and Burton and Richmond Townships. After reviewing the budget, there were no changes made to the $39,210 budget.

Public Works. Minimal increases were seen in the wages, taxes, insurance and IMRF. Equipment-Safety was increased to begin a replacement program for barricades. Lease/Rentals was budgeted to keep track of rentals and to rent equipment to do tree work throughout the village. The Public Works building needs new garage doors and heaters and the cost for JULIE locates increased.

The department did not budget for the purchase of two new mowers, which are needed. The trade in value of the two Scag mowers purchased in 2016 is $7,500, which is good as they need $5,000 in repairs. The cost of the two mowers, minus the trade in would be $13,598. The new mowers would have larger motors and horsepower and be better suited for the department’s needs. After some discussion it was the consensus to purchase the mowers and some barricades prior to the end of FYE 2019. There were no changes made to the $515,950 budget.

Police Department. Even though the budget includes an additional full-time officer, wages saw a decrease because two officers retired and were replaced with lower salaried officers and a part-time officer was eliminated. It was noted the budget does not include holiday and overtime pay, estimated to be $15,000, because some officers prefer to take comp time versus overtime. Dispatching continues to increase with the CPI and call volume.
Chief Sanders informed the committee of expenses that need to be budgeted for in the near future.

- A new security camera system will be needed and expanded. The estimated cost is $15-$18,000.
- The card reader system will need to be upgraded because some of the technology is becoming obsolete. The estimated cost is $7-$10,000.
- The body cameras are 10 years old and are regularly having more functioning issues. The estimated cost is $4,000 and the department will continue to seek grants to purchase.
- The mobile radios used are considered obsolete because they don't manufacture parts anymore. The department is working with the sheriff's office to get their extra radios to use as backups. The cost for a new radio is $4,800 and a minimum of ten are needed. There is $11,000 in the Radio Fund.

Member Mazzanti arrived at 5:50 p.m.

After some discussion, it was the consensus to purchase the security camera and card reader systems prior to the end of FYE 2019 and transfer $40,000 to the Radio Fund. There were no changes made to the $1,420,450.

Parks. The budget was increased $50,000 to account for deferred maintenance and repairs in the parks. Tree trimming and removal accounted for a majority of the increase. The village is inquiring if it can make its park loan payment due in FYE 2020 this current fiscal year to pay for the necessary park maintenance items. There being no objections, the village will pursue this option.

The Public Works department will be needed to complete the installation of the playground equipment at Thelen Park and make repairs to the piers and building at Hatchery Park. The other maintenance items will be contracted out. After reviewing the budget, it was decreased from $164,780 to $122,280 to account for the elimination of the loan payment.

Road, Bridges and Sidewalks. Budget line items remained flat except for resurfacing, which was increased $50,000.

Main Street may be resurfaced in 2019 but may be put off if the bridge repairs are not ready to be completed. An additional $1500 mitigation permit fee will be required for the Main Street Sidewalk/Bike Path project. Chairperson Eisenberg will work with Engineer Bicking and Executive Assistant Sanders on pursuing diagonal parking on Main Street west of Blivin Street, which would help with the parking issues.

The village has taken possession of all the salt that it contracted for. The main salt barn is full and the other is ¾ full. A new contract will be presented in the upcoming months. After reviewing the budget, there were no changes made to the $439,500 budget.

Revenue Sharing. This expenditure is for the sales tax rebate given to Jewel-Osco. It was noted the revenue sharing ceases upon payment of $3,170,000 or in 20 years (2027), whichever comes first. After reviewing the budget, there were no changes made to the $140,000 budget.

Building. Contract Services - B/Z was decreased as they are not being used as much and Repairs-Equipment was increased to account for truck repairs. After reviewing the budget, there were no changes made to the $79,820 budget.
As a result of the line item adjustment in the Parks budget, expenditures decreased from $3,261,300 to $3,218,810, leaving a surplus of $12,500 after transfers to the Water and Sewer of $20,000 and Capital Fund of $38,000.

Review of the FYE Water/Sewer Fund Budget Expenditures. The budget continues to operate in the red with the Village transferring $20,000 from the General Fund to help offset the deficit. The budget does not include $10,000 to replace the original black lights that are used to kill bacteria. Monies from replacement costs reserves will be used for this expense.

The estimated life expectancy of the sewer plant is unknown because repairs and maintenance on it are continually being done. It was noted the plant is operating at half capacity and is expandable.

After reviewing the budget, there were no changes to the revenues of $331,700, expenditures of $337,865, leaving a potential deficit of $39,165 after $53,500 in transfers are taken out for replacement costs and tower rental.

Review of FYE 2020 Other Funds. Chairperson Eisenberg stated these funds will be reviewed at the next Finance meeting.

Public Comment. Chairperson Eisenberg then opened the meeting up for discussion by the public. There was no one from the public who wished to address the committee.

There being no further business, Member Simonson moved, seconded by Member Mazzanti to adjourn the meeting at 6:31 p.m. On voice vote, the motion carried.

Respectfully submitted,

[Signature]

Sandi Rusher, Village Clerk