Village of Spring Grove
Public Works Committee
Meeting Agenda

1. Call to Order
2. Public Comment
3. New Business
   A. Discuss Utilization of Resources
   B. Discuss Wastewater Treatment Plant Repairs
   C. Update on Public Works Projects
4. Other Business
5. Adjournment

Posted: May 31, 2019 at 4:00 pm
MEETING MINUTES OF THE
PUBLIC WORKS COMMITTEE
OF THE VILLAGE OF SPRING GROVE
JUNE 5, 2019

Council Chambers, Spring Grove, Illinois, June 5, 2019; a meeting of the Public Works Committee was held this date at 8:00 a.m., at the Municipal Centre, 7401 Meyer Road; Chairman Pat Mazzanti presiding.

Call to Order. The following committee members were present: Chairman Pat Mazzanti and Members Mike Lee and Lloyd Simonson – 3. Absent: None. Also present for the Village were: Tom Sanders, Executive Assistant; Mike Ringler, Public Works Supervisor; Bob Walczak, Building and Zoning Officer; and Sandi Rusher, Village Clerk.

Public Comment. There was no one present.

New Business.
Discuss Utilization of Resources. Review Equipment for Public Works. A 5-yard truck is in for repairs and the cost to repair is unknown. There are no parts to repair the computerized control system for the salt distribution on the 2004 International 5-yard truck. The committee agreed with Supervisor Ringler’s suggestion to replace the control system with a basic system for around $5,000. The department is keeping the costs down for minor vehicle repairs by doing them in-house.

Discuss Wastewater Treatment Plant Repairs. The contractor hired to do the exploratory search has started pumping out the ground water around the tank and it is expected to have the search completed this month. Otherwise, everything is working at the plant.

Discuss Public Works Projects for 2019. Supervisor Ringler has a list of park projects that needs to be prioritized so it can be determined what can be done in-house and contracted out. The department will fix the piers at Hatchery Park and bid out the siding repairs. Chairperson Mazzanti has informed Parks Chair McMahon that all requests for work done in the parks need to be funneled through Executive Assistant Sanders.

Supervisor Ringler was directed to put a timeline together for the completion of the following list of projects and submit it to Chairperson Mazzanti within the next week. The list and timeline are to be updated weekly and submitted to Chairperson Mazzanti.

1. Sink Hole Repairs. The department spent a lot of time in 2018 fixing sink holes and there are many more to repair, which has been compounded by all spring rains.

2. Installation of a Second Entrance at Horse Fair Park. It was determined this project would not be able to be completed by July 4 due to the high groundwater and other road projects that need to be done. Supervisor Ringler was directed to find out if the permit can be extended so this could be completed in the fall when the ground hardens.

3. Completion of the Playground Equipment at Thelen Park. The completion is being hampered with the rain and the need to fix the drainage issues in this area.

4. Crack Sealing. The department last crack sealed in 2015 and would like to begin this month. The committee determined that this is a priority as the village can not keep deferring the maintenance of its road as they are deteriorating.

5. Removal of the Detached Garage Downtown. It was determined this was not a priority and something that can be done in the fall or winter.

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6. **Hatchery Road Tree Trimming.** Again, it was determined that this was not a priority and something that can be done in the fall or winter.

A lengthy discussion ensued on the need for the department to be more efficient with their time. Chairperson Mazzanti would like the department to be more accountable for their time due to the fact that he has seen them driving around the village several times during a short period of time. It was suggested that instead of coming back to the shop for lunch to plan on eating on the job site. Supervisor Ringler and Executive Assistant Sanders replied that this could lead to phone calls from residents stating that the employees are not working, which they have received in the past. Supervisor Ringler was reminded that if they only need another hour or two at the end of the day to complete a project, Chief Sanders would authorize the overtime to get it done more efficiently.

The department also needs to be careful when granting time off requests to prevent too many employees being off at the same time. Requests need to be spaced out. The department’s policy is no more than two employees can be off at one time and one has to be available for emergency call outs.

It was suggested hiring another part time employee to help with the mowing and to replace the employee who is retiring this year. This would be beneficial so they are familiar with all the parks next year and the job duties. Supervisor Ringler stated the starting pay and hours are a deterrent. Executive Assistant Sanders replied the pay is negotiable if the candidate is right.

**Other Business.** The department is receiving more complaints from residents on Bonner and Deer Trail Lanes with standing water in the ditches due to the abnormally high ground water and the properties experiencing the issues are at the lowest point in their respective subdivision. The issue on Bonner Lane is that the pitch of the concrete ditch is flat.

Chairperson Mazzanti opined the Village needs to spend more money on infrastructure and not on beautification projects.

Member Simonson suggested putting solar panels on the Village Hall to sell the power back to ComEd to offset the cost of the streetlights.

Supervisor Ringler is working with the McHenry County Department of Transportation on the street closures for the 4th of July. Chief Sanders reminded him the road closure signs need to be installed two weeks before the event.

The Village was not included in this year’s state bid for road salt because the email was sent to a former employee’s email address that is no longer valid. Staff is looking into other options to resolve the issue, which involves going out to bid, which may be more than the state bid. It was suggested the bid be for 500-1200 tons and delivered in 100 ton increments with the final amount determined later.

There being no further business, Member Simonson moved, seconded by Member Lee to adjourn the meeting at 9:06 a.m. On voice vote, the motion carried.

Respectfully Submitted,

[Signed]

Sandi Rusher, Village Clerk