NOTICE IS HEREBY GIVEN that the Village of Spring Grove Public Works Committee will hold a Special Meeting on Wednesday, October 9, 2019, at 1:00 p.m. in the Council Chambers at the Village of Spring Grove Municipal Centre, 7401 Meyer Road, Spring Grove, Illinois.

The agenda for the meeting is as follows:

1. Call to Order
2. Public Comment
3. New Business
   A. Discussion and update on the 2019 Public Works Projects
   B. Discussion on 2020 Public Works Projects
   C. Discussion and recommendation on amending Section 715 of the Village Code relative to mailboxes
   D. Discussion and recommendation on wastewater treatment plant and water system repairs
   E. Discussion and recommendation on HVAC system at well house
   F. Consideration of the 2020 Meeting Dates
4. Adjournment

Posted: October 4, 2019 at 4:00 pm
MEETING MINUTES OF THE
PUBLIC WORKS COMMITTEE
OF THE VILLAGE OF SPRING GROVE
OCTOBER 9, 2019

Council Chambers, Spring Grove, Illinois, October 9, 2019; a meeting of the Public Works Committee was held this date at 1:01 p.m., at the Municipal Centre, 7401 Meyer Road; Chairman Pat Mazzanti presiding.

Call to Order. The following committee members were present: Chairman Pat Mazzanti and Members Mike Lee and Lloyd Simonson - 3. Absent: None. Also present for the Village were: Tom Sanders, Executive Assistant; Mike Ringler, Public Works Supervisor; Bob Walczak, Building and Zoning Officer; and Sandi Rusher, Village Clerk.

Public Comment. There was no one present.

New Business.
Discussion and update on the 2019 Public Works Projects. Supervisor Ringler prepared a list of projects that have been completed year to date. Notably projects included spending 2 ½ weeks crack sealing and a month using the boom mower to trim back the trees/bushes along the rights-of-way. To minimize complaints next year, the village will notify residents via the weekly email. Homeowners that have trees and brush that will be trimmed backed will be also notified and given the option to do their own trimming before the Village comes through.

The committee agreed the road program needs to be stepped up as does the crack sealing of subdivision roads. The key to the longevity of roads is a good base and crack sealing. Older roads that are not built to the newer standards may have to their bases redone. Alternative methods that are less labor intensive, such as sealcoating roads, will be explored.

Member Simonson inquired about installing flashing stop signs on English Prairie Road where it intersects with Richardson Road. It was explained that since Richardson Road is a county road, the county's permission will be needed to install such signs. The committee recommended the Police Department provide President Eisenberg with accident data so a letter can be written presenting the benefits of installing the signs that also includes the increase in traffic during certain times of the year relative to events at Richardson's Farm.

Discussion on 2020 Public Works Projects. The committee reviewed and discussed the list of current and future projects. The department will be spending a majority of the fall fixing 26 sinkholes, which have been prioritized, and trimming back the branches that hang into the rights-of-way that couldn’t be done by the boom mower. It was the consensus of the committee to write letters to the homeowners to have them trim the branches back and if not completed the department will trim.

Major projects in 2020 include installing the emergency driveway at Horse Fair Park prior to 4th of July and extending the sidewalk on Blivin Street to Horse Fair Park. Supervisor Ringler inquired if the sidewalk project could be incorporated into the downtown improvements as he is not comfortable with the department doing the sidewalk as there is a lot of flatwork.
A brief discussion ensued regarding the age of the streetsweeper. When purchased the sweeper was supposed to be used to be used to sweep the streets and suck out the storm sewers. Because it has been used to suck up the leaves on streets with curb and gutter, it created a lot of wear and tear. The committee directed Supervisor Ringler to come up with options to discuss at its next meeting in February 2020.

Discussion and recommendation on amending Section 715 of the Village Code relative to mailboxes. The village recently approved a request for a masonry mailbox and the committee was directed to review its mailbox policy. The committee was in agreement to allow masonry mailboxes but it would be the homeowner’s responsibility to handle any repairs and removal should it be hit by a village snowplow. Should it be directly hit by a snowplow, the village would only replace the mailbox with a standard mailbox, but the removal of the masonry mailbox would have to be done by the homeowner or pay the homeowner $30 to replace it with their own mailbox. The homeowner would also be responsible for any damage to the village’s snowplow and vehicle as a result. In addition, staff was directed to establish standards that restrict the size and require reflectors, etc. and require a permit fee to ensure compliance.

Discussion and recommendation on wastewater treatment plant and water system repairs. The committee discussed their concerns with the lack of communication with the system’s operator regarding the repairs to the treatment plant. The committee is looking for options to see if it is more cost efficient to replace the plant or repair it. They acknowledged that any upgrade to the plant is needed as it is nearing the end of its expected life cycle and any significant changes to the plant will require IEPA approval. Chairman Mazzanti and Executive Assistant Sanders will meet with the system’s operator to discuss further.

Discussion and recommendation on HVAC system at well house. The Village has been getting alarm calls at the well pump house because the building is too hot from the heat produced from the equipment. The estimate to enhance the AC system because the current unit is undersized for the space was $8,200. At the direction of the Village Board another estimate was received to install a new HVAC system and the committee recommended approval of the enclosed estimate from Jett’s Heating & Air, Inc. for the installation of new HVAC equipment and duct work in the amount of $8,950, which is only $750 more than the original estimate for the installation of a mini split.

Consideration of the 2020 Meeting Dates. The 2020 meeting dates are February 12, April 8, July 8, September 9 and November 11. All meetings will begin at 8:00 a.m.

There being no further business, the meeting adjourned at 2:35 p.m.

Respectfully Submitted,

Sandi Rusher, Village Clerk