Village of Spring Grove – Village Board
Regular Meeting Agenda

1. Call to Order
2. Roll Call
3. President’s Report
4. Clerk’s Report
5. Engineering Report
6. Building and Zoning Report
7. Police Department Report
8. Committee Reports
9. Public Discussion (Public discussion shall be limited to three minutes per speaker)
10. Consent Agenda (items listed on the Consent Agenda will be approved by a single vote of the Board unless a member of the Board requests that a separate vote be taken on any item)
   A. Approval of the October 15, 2019 Village Board Regular Meeting Minutes
   B. Approval of the October 29, 2019 Finance Committee Meeting Minutes
   C. Approval of the October 29, 2019 Parks Committee Meeting Minutes
   D. Approval of the October 2019 Bills Payable
   E. Approval of an Ordinance amending Appendices E and F of Chapter 14, Buildings, relative to the review of solar panels
   F. Approval of an Ordinance for the Levy of Taxes for 2019
   G. Approval of an Ordinance authorizing execution of the Northern Illinois Purchasing Cooperative (NIPC) 2020 Intergovernmental Agreement for the Purchase of Power Supplies and Other Goods and Services; Waiving Local Bidding Requirements for Purchases made through NIPC; and Authorizing Purchase Agreements made through NIPC

11. Unfinished Business
12. New Business
   A. Consideration of a building addition at 2008 Main Street
   B. Consideration of an Ordinance amending Chapter 7, Streets and Sidewalks, of the Village Code, relative to mailboxes
   C. Consideration of an Ordinance amending Chapter 8, Business Regulations, of the Village Code, relative to Cannabis Business Establishments
   D. Consideration of an Ordinance amending Chapter 10, Occupation and Other Taxes, of the Village Code, adopting and levying a Municipal Cannabis Retailers’ Occupation Tax
   E. Discussion on the Comprehensive Land Use Plan Survey Results

13. Other Business
14. Adjournment

Posted: November 17, 2019 at 3:00 pm
MEETING MINUTES OF A REGULAR MEETING
OF THE VILLAGE OF SPRING GROVE
NOVEMBER 5, 2019

Council Chambers, Spring Grove, Illinois, November 5, 2019; a Regular Meeting of the Village Board was held this date at 6:00 p.m., at the Municipal Centre, 7401 Meyer Road; President Eisenberg presiding.

Roll Call. Roll call showed the following Board members present: President Mark Eisenberg; Trustees Mike Lee, Jeff Lettter, Bob McMahon, Kelly Pellela and Lloyd Simonson - 6. Absent: Trustee Pat Mazzanti - 1. Also present for the Village were: Tom Sanders, Chief of Police/Executive Assistant; Bob Walczak, Zoning Officer; Mike Gajewski, Planning and Zoning Chairperson; Paula Randall, Village Attorney; and Sandi Rusher, Village Clerk.

President’s Report. President Eisenberg spoke to Mediacom’s Director of Operations regarding the village’s disappointment with their cable and internet service in the community. The major issue with our community is that it lacks redundancy built into the system because we are at the end of the line. Mediacom is looking into leasing a fiber optic line from a local provider to give them a backup loop. He reminded the public that any cable or internet provider can service our community and the village would welcome them. However, our one-acre zoning requirement makes it difficult for companies to achieve a satisfying rate of return on their investment.

Clerk’s Report. The ordinance for the subdivision special service areas will be presented once the final tax distribution payment is received from the county.


Building and Zoning Report. The village has been receiving roof mounted solar permits and are working with the contractors and homeowners to ensure compliance but homes with hip roofs are experiencing conformity difficulties. Contractors and homeowners are informed that if they can’t comply with the regulations, they can install a ground mounted solar system.

Police Department Report. The McHenry County Department of Transportation found the criteria for flashing stop signs on English Prairie Road where it intersects with Richardson Road did not warrant them nor did they find the evergreens on the corner to be a visual obstruction. The county will however install the flashing stops signs on English Prairie Road if the village buys them.

Committee Reports. None.

Public Discussion. President Eisenberg then opened the meeting up for discussion by the public.

Charis Rose & Tucker Dryden, residents of the Forest Ridge subdivision, addressed the board regarding their hot dog food cart business where they would sell hot dogs, sausages, packaged chips and beverages at community and sporting events, such as 4th of July and Spring Grove Horse Shows, and on private industrial properties where they are invited to. They both have their food servers license and they would obtain the necessary food permit from the McHenry County Health Department. They do charge sales tax and the amount would be figured into the cost of the product. A review of the Municipal Code found that this type of business would be considered an itinerant vendor and a $50/day license would be required and no license would be issued for dates on which village sponsored events are being held. After some discussion, the board was open to amending its ordinance to have an annual fee and allow if they are invited to the event or private property. Concern was expressed with them taking away from current food establishments or sporting organizations that sell concessions. Staff and the village attorney were directed to prepare an ordinance for the board’s approval.

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Trustee Simonson moved, seconded by Trustee Popelka to approve the consent agenda. Roll call vote: Ayes: Lee, Letzter, McMahon, Popelka and Simonson – 5. Nays: None. Motion carried.

New Business.

Consideration of an ordinance amending Chapter 7, Streets and Sidewalks, of the Village Code. The Public Works Committee recommended amending the Village Code to allow for masonry mailboxes that is restricted the size and requires reflectors and a building permit to ensure compliance. Trustee Lee moved, seconded by Trustee Letzter to approve the ordinance as presented. Roll call vote: Ayes: Lee, Letzter, McMahon, Popelka and Simonson – 5. Nays: None. Motion carried.

Consideration of an Ordinance amending Chapter 8, Business Regulations, of the Village Code, relative to Cannabis Business Establishments. The ordinance establishes the number of licenses available for cannabis business establishments. Trustee Lee and Chairperson Gajewski recommended the village have two dispensary licenses available to show that the village is open to dispensaries. All cannabis business establishments will still have to go through the special use process. Trustee Lee moved, seconded by Trustee Popelka to approve the ordinance as presented. Roll call vote: Ayes: Lee, Letzter, Popelka and Simonson – 4. Nays: McMahon - 1. Motion carried.

Consideration of an Ordinance amending Chapter 10, Occupation and Other Taxes, of the Village Code, adopting and levying a Municipal Cannabis Retailers’ Occupation Tax. The ordinance establishes a 2% tax on the gross receipts from taxable sales of cannabis. By imposing 2%, the village is hoping to set itself apart from other communities that are imposing a higher tax with 3% being the maximum. Trustee Lee moved, seconded by Trustee Letzter to approve the ordinance as presented. Roll call vote: Ayes: Lee, Letzter, Popelka and Simonson – 4. Nays: McMahon – 1. Motion carried.
Discuss Comprehensive Land Use Plan Survey Results. A community survey was conducted in October to obtain the community’s input on infrastructure development, residential and commercial development, and parks and recreation opportunities. 550 people responded with 505 of those living in Spring Grove. Trustee Lee summarized the analysis of the survey results and the comments received.

- Preserve the small-town feel, maintain one-acre zoning and develop using a conservation design.
- Multifamily and affordable housing developments as well as active adult communities would be accepted but must be well-planned and not take away from the rural setting.
- Improve existing parks and recreation programs and provide additional and needed services without increasing taxes.
- Extend bike paths.
- Host more community events.
- Develop the downtown area.

Trustee Lee stated the Village’s Comprehensive Land Use Plan that was adopted in 2007 doesn’t need to change but the survey should be used to develop a Community Development Plan to be used during the budget process and to attract businesses to the community.

After some discussion, it was the consensus to discuss one of the following topics at one meeting a month to develop a plan that would then be presented to the public.

1. Develop infrastructure along Route 12 corridor
2. Execute long term solution for wastewater treatment facility
3. Create a “Community Engagement” Committee for development of community-building events
4. Explore plan for downtown development
5. Initiate a 5-year Parks improvement plan
6. Expand bike path system
7. Publish neighborhood road improvement schedule
8. Engage residential developers re: building options

The weekly email to the community would be used to keep residents updated on the plan as well as other important information such as neighborhood road repairs and what positive things are occurring in the community.

Other Business. None.

There being no further business, Trustee Simonson moved, seconded by Trustee Letzter to adjourn the meeting at 7:22 p.m. On voice vote, the motion carried.

Respectfully Submitted,

[Signature]

Sandi Rusher, Village Clerk