Village of Spring Grove – Village Board
Regular Meeting Agenda

1. Call to Order
2. Roll Call
3. President’s Report
   A. Proclamation honoring the RBCHS 2019 Class 4A State Championship Football Team
4. Clerk’s Report
5. Engineering Report
6. Public Works Report
7. Police Department Report
8. Committee Reports
9. Public Discussion (Public discussion shall be limited to three minutes per speaker)
10. Consent Agenda (Items listed on the Consent Agenda will be approved by a single vote of the Board unless a member of the Board requests that a separate vote be taken on any item)
    A. Approval of the December 3, 2019 Village Board Regular Meeting Minutes
    B. Approval authorizing the disbursement of the December 2019 Bills Payable after their approval by the Village President
    C. Approval of a resolution authorizing the execution of the Preventative Maintenance Agreement with Brannett Communications, Inc.
    D. Approval of an Electric Service Agreement with Dynegy Energy Services, LLC
11. New Business
    A. Consideration of an ordinance granting a special use permit and variance at 7800 Industrial Drive
    B. Consideration of an ordinance amending the Personal Policy Manual
12. Unfinished Business
    A. Explore plan for downtown development
13. Other Business
14. Adjournment

Posted: December 13, 2019 at 3:00 pm
MEETING MINUTES OF A REGULAR MEETING
OF THE VILLAGE OF SPRING GROVE
DECEMBER 17, 2019

Council Chambers, Spring Grove, Illinois, December 17, 2019; a Regular Meeting of the Village Board was held this date at 6:00 p.m., at the Municipal Centre, 7401 Meyer Road; President Eisenberg presiding.

Roll Call. Roll call showed the following Board members present: President Mark Eisenberg; Trustees Mike Lee, Jeff Letzter, Pat Mazzanti, Bob McMahon, Kelly Popelka and Lloyd Simonson - 7. Absent: None. Also present for the Village were: Tom Sanders, Chief of Police/Executive Assistant; Bob Walezak, Building and Zoning Officer; Mike Ringler, Public Works Supervisor; Scott Puma, Village Attorney; Steve Bickling, Village Engineer; and Sandi Rusher, Village Clerk.

President’s Report. President Eisenberg presented RBCHS Football Coach Mike Noll and the football captains with a proclamation in honor of their Class 4A State Championship win. Trustee Simonson will be the Village’s delegate for the 2020 Conservation Congress.

Clerk’s Report. Clerk Rusher reported on the Tree Lighting Ceremony.

Engineering Report. Trustee McMahon appreciated the effort HR Green put in to staking a fence line at Hatchery Park. The village started a dialogue with the McHenry County Chair and Administrator regarding improvements at the intersection of Route 12 and Winn Road.

Public Works Report. Supervisor Ringler reported on a programming issue with the new Ford F550 that is under warranty. The department was commended for their prompt removal and clean up of a tree that fell across the road. The aging heaters in the Horse Fair Park pavilion have been replaced.

Police Department Report. Chief Sanders reported the Board of Police Commissioners declared a supervisor vacancy and testing will be done in the future.

Committee Reports. None.

Public Discussion. President Eisenberg then opened the meeting up for discussion by the public.

Michelle Kavouras, representing Live 4 Lali and a McHenry County Outreach Coordinator, introduced herself and explained the services provided on free overdose education and treatment access for people who use substances and their families.


A. Approval of the December 3, 2019 Village Board Regular Meeting Minutes
B. Approval authorizing the disbursement of the December 2019 Bills Payable after their approval by the Village President
C. Approval of a resolution authorizing the execution of the Preventative Maintenance Agreement with Braniff Communications, Inc.

D. Approval of an Electric Service Agreement with Dynegy Energy Services, LLC

Trustee Simonson moved, seconded by Trustee Popelka to approve the consent agenda. Roll call vote: Ayes: Lee, Letzter, Mazzanti, McMahon, Popelka and Simonson — 6. Nays: None. Motion carried.

New Business.

Consideration of an ordinance granting a special use permit and variance at 7800 Industrial Drive. The Planning and Zoning Commission unanimously recommended approval of the Ordinance granting a special use permit to allow the outside storage of equipment, materials, vehicles and trailers with a variance to allow the outside storage area to be surfaced with asphalt grindings instead of asphalt or concrete and the ability to maintain two (2) tarp-type canopied areas each of a size not to exceed 20 feet x 30 feet subject to the conditions spelled out in the ordinance. Trustee Letzter moved, seconded by Trustee Lee to accept the commission’s recommendation and approve the ordinance as presented. Roll call vote: Ayes: Lee, Letzter, Mazzanti, McMahon, Popelka and Simonson — 6. Nays: None. Motion carried.


Unfinished Business — Explore Plan for Downtown Development. Two cost estimates were prepared for the development of Downtown Parking Square Site Plan: inside ROW and outside ROW.

- **Inside ROW.** The parking on the south side of Main Street is based on 9 diagonal spots and is temporary. The cost will increase if not combined with the road program for the final surface that will be done in 2020. This cost includes a 5 foot wide sidewalk 1400 feet long on the north side from St. Peters to the intersection and along the east side of the site that is showing an existing sidewalk. The cost also includes a 7 foot sidewalk along the south side of Main Street at the parking location. The estimated cost is $120,600. It was suggested two additional parking spaces be added to the plan, one being handicapped.

- **Outside ROW.** The site improvements include the improvements on the park property and 4 decorative streetlights. The streetlights are approximately $8000 each if additional lights are desired. The estimated cost is $291,000. It was noted that the cost of the gazebo and benches can be donated from service organizations and items can be done in phases.

It was suggested to replace the entire sidewalk from Main Street north to Horse Fair Park and tie it into the Inside ROW project because an extension from the McHenry County DOT was received until 2020. The estimated cost is $13,000. It was noted the emergency access drive at Horse Fair Park also needs to be completed by June 2020 and will be done by the Public Works Department.
A lengthy discussion then followed on the funding of this project and the other projects that have been identified as priorities, i.e. sewer and Route 12 infrastructure. The village has money set aside for the sewer repairs and has about $300,000 for infrastructure improvements that could be used toward the Inside ROW project. The Board agreed that they would like to coordinate the Inside ROW project with the 2020 Road Program to help keep costs down.

It was the consensus of the Board to have Engineer Bicking redesign the plan to optimize the number of parking spaces but keep the general aesthetics by moving the parking spaces closer to Blivin Street and the green space towards the west, electrical outlet boxes be added, and cost estimates for the different phases be developed. The proposed plan could then be used to apply for grants.

Other Business. A representative will be needed to attend the January McHenry Council of Mayors meeting.

There being no further business, Trustee Lee moved, seconded by Trustee Letzter to adjourn the meeting at 7:18 p.m. On voice vote, the motion carried.

Respectfully Submitted,

Sandi Rusher, Village Clerk