

Monday  
February 28, 2022  
8:00 a.m.



Council Chambers  
7401 Meyer Road  
Spring Grove, IL 60081

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## Village of Spring Grove - Public Works Committee Special Meeting Agenda

NOTICE IS HEREBY GIVEN that the Village of Spring Grove Public Works Committee will hold a Special Meeting on Monday, February 28, 2022, at 8:00 a.m. in the Council Chambers at the Village of Spring Grove Municipal Centre, 7401 Meyer Road, Spring Grove, Illinois.

The agenda for the meeting is as follows:

1. Call to Order
2. Public Comment
3. Consideration of the January 11, 2022 Special Public Works Committee Meeting Minutes
4. Review FYE 2023 Public Works Department Budget
5. Discuss Public Works Cell Phone Policy
6. Discuss Vehicle and Equipment Replacement Schedule
7. Adjournment

MINUTES OF A SPECIAL PUBLIC WORKS COMMITTEE MEETING  
OF THE VILLAGE OF SPRING GROVE  
FEBRUARY 28, 2022

Council Chambers, Spring Grove, Illinois, February 28, 2022; a special meeting of the Public Works Committee was held this date at 8:00 a.m., at the Municipal Centre, 7401 Meyer Road; Chairman Pat Mazzanti presiding.

**Call to Order.** The following committee members were present: Chairman Pat Mazzanti and Members Mike Lee and Tom Sanders – 3. Absent: None. Also present for the Village were: Mike Frer, Public Works Supervisor; Jason Loring, Public Work Crew Leader; Kelly Popelka, Deputy Clerk; and Sandi Rusher, Village Clerk.

**Public Comment.** *Chairman Mazzanti opened the meeting up for public comment.* Public comment was closed as no one from the public was present.

**New Business**

**Consideration of the January 11, 2022 Special Public Works Committee Meeting Minutes.** Chairman Mazzanti moved, seconded by Member Sanders to approve the minutes as presented. On voice vote, the motion carried with Member Lee abstaining.

**Review FYE 2023 Public Works Budget.** The equipment-maintenance/repair was increased from \$25,000 to \$50,000 for the purchase of three truck sensors to track and control salt usage, a liquid tank to make our own brine, and cutting edges for the plows. Supervisor Frer stated that within the next ten years, the department will be required to track its salt usage, which is why the sensors are needed. The JULIE locate line item also was increased from \$750 to \$1,200 to account for the purchase of spray paint, which is \$300-500 per year. It was questioned if the fuel line item should be increased as a result of gas prices on the rise. The budget was already increased \$3,000 and it was the consensus of the committee to increase it an additional \$7,000 bringing the total to \$30,000. The budget also includes \$48,000 in the Truck/Equipment Replacement line item that will be transferred to the Public Works Capital Fund.

The committee then discussed the Sewer and Water budget. Rick Leber, Robinson Engineering, was present to discuss repair and replacement items at the wastewater treatment plant and water tower. The water tower must be drained and put out of service for 5 – 7 days to have the interior of the tower cleaned the cost is estimated to be less than \$35,000. Proposals are being solicited for the replacement of the electrical conduit, junction boxes, and wiring at the wastewater treatment plant as they are all rusted and to monitor the stormwater infiltration at the wastewater treatment plant.

A proposal was presented to update the Village's wastewater facility planning report from Robinson Engineering for a cost not to exceed \$39,830. The plan will explore expanding the existing plan, building a new plant, and using the existing plant for pretreatment.

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A water meter will be installed on the hydrant by the water tower to sell bulk water. The cost to set up the system is approximately \$3,500 and will generate \$7,000-\$10,000 annually.

**Discuss the Public Works Cell Phone Policy.** All Public Works full-time employees are required to have a phone in case of call-outs. The Village used to provide but they were eliminated because the employees did not want to carry two phones. The committee voiced concern with the village paying employees a stipend for the use of their personal phone for village business when others are not. After much discussion, it was the consensus to amend the Village's Communication System Policy - Reimbursement for Use of Personal Cellular Service and not to pay employees a stipend for the use of their personal phone and encourage them to take advantage of a government plan with their personal cell phone carrier.

**Discuss Vehicle and Equipment Replacement Schedule.** Supervisor Frer reviewed the proposed vehicle replacement schedule that provided a three year and four year large truck, 10 year midsize and small vehicle, and 15 year pick up replacement schedule. The difference between the replacement schedules for large trucks is that they would be replaced every 15 years with the three year schedule versus every 20 years with the four year schedule. After some discussion, Chairman Mazzanti will work with Supervisor Frer to determine how much money needs to be budgeted for annually to make the replacement plan work.

**Adjournment.** There being no further business, Member Sanders moved, seconded by Chairman Mazzanti to adjourn the meeting at 9:12 a.m. On voice vote, the motion carried.

Respectfully Submitted,

  
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Sandi Rusher, Village Clerk