

Wednesday
June 8, 2022
8:00 a.m.



Council Chambers
7401 Meyer Road
Spring Grove, IL 60081

Village of Spring Grove - Public Works Committee Meeting Agenda

1. Call to Order
2. Public Comment
3. Discuss FYE 2023 Public Works Department Budget
4. Discuss Public Works Department Staffing
5. Discuss Public Works Department Scheduling and Projects
6. Discuss Public Works Department Vehicles & Equipment
7. Discuss Bulk Water Sales Procedures
8. Discuss Village Generators
9. Consideration and recommendation to Village Board on amending type of material used for culverts
10. Discuss Water Expansion Plan
11. Other Business
12. Adjournment

MINUTES OF A REGULAR PUBLIC WORKS COMMITTEE MEETING
OF THE VILLAGE OF SPRING GROVE
JUNE 8, 2022

Council Chambers, Spring Grove, Illinois, June 8, 2022; a regular meeting of the Public Works Committee was held this date at 8:04 a.m., at the Municipal Centre, 7401 Meyer Road; Chairman Pat Mazzanti presiding.

Call to Order. The following committee members were present: Chairman Pat Mazzanti and Members Mike Lee and Tom Sanders – 3. Absent: None. Also present for the Village were: Bob Walczak, Building and Zoning Officer; Mike Frer, Public Works Supervisor; Jason Loring, Public Works Crew Leader; Charis Attermeier, Treasurer; and Kelly Popelka, Deputy Clerk.

Public Comment. *Chairman Mazzanti opened the meeting up for public comment.* Public comment was closed as no one from the public was present.

New Business

Discuss FYE 2023 Public Works Department Budget. Supervisor Frer gave an overview of the budget. In response to Trustee Lee's inquiry, Treasurer Attermeier stated the Hatchery Building siding repairs will be paid from the Hatchery Capital fund.

Discuss Public Works Department Staffing. Not many full-time applications have been received, most part-time applicants are only available until end of August. The committee recommended hiring a part-time applicant that does not have an August deadline and continue to look for a full-time applicant. Supervisor Frer stated that new CDL requirements will become more time consuming and costly for new CDL holders and sought guidance on procedures for positions needing a CDL license. Chairman Mazzanti suggested looking into other options like Indeed for applicants.

Discuss Public Works Department Scheduling and Projects. The department is preparing for Fish Boil and 4th of July events and starting their main road checklist of repairs.

Discuss Public Works Vehicles & Equipment. Supervisor Frer provided a history of Truck 24's, Ford F-350 one-ton, problems adding it has a current repair estimate of \$6,000. He also stated the street sweeper also needs to be repaired as it is used for cleaning out storm drains. It was agreed to make the necessary repairs to Truck 24 and the street sweeper.

A brief discussion ensued regarding possibly replacing Truck 24 with a used one-ton truck. Trustee Sanders suggested future truck considerations should be trucks under 26,000 pounds to avoid the CDL issue.

Discuss Bulk Water Sales Procedures. Contractors will be billed monthly for bulk water sales. It was noted a local business was given a key as they fill up daily and the hydrant is under video surveillance.


Discuss Village Generators. Two quotes were received for the regular maintenance of the Village generators. It was agreed to recommend the contract with Altorfer Power Systems, which will include an agreement to supply the village with a backup generator for the lift station in an emergency within 24 hours.

Consideration and recommendation to Village Board on amending type of material used for culverts. Supervisor Frer, in consultation with Engineer Bicking, recommended amending the material type used for culverts from reinforced concrete to RCP, PVC, PE or CPP as these materials will not deteriorate. In addition, downstream culverts should not be smaller than upstream culverts. Trustee Mazzanti moved, seconded by Trustee Sanders to recommend to the Village amending the material type used for culverts from reinforced concrete to RCP, PVC, PE or CPP. All ayes, motion carried.

Discuss Water Expansion Plan. Trustee Lee outlined a potential plan for Phase 1, running water up Route 12 to Industrial Court and the properties affected. Discussion ensued about hookup procedures.

Adjournment. There being no further business, Member Sanders moved, seconded by Chairman Mazzanti to adjourn the meeting at 9:15 a.m. All ayes, motion carried.

Respectfully Submitted,



Kelly Popelka, Deputy Clerk