



# Village of Spring Grove

Athletic Field & Facility Agreement for  
Richmond Burton Baseball and Softball

Organization Representative Michael Baird  
Address [REDACTED]  
City, State, Zip Spring Grove IL 60081  
Cell Phone # [REDACTED] Email Address [REDACTED]

**Fees & Scheduling:** RBBA maintenance fees are \$125 per team per season. Games are scheduled in three-hour blocks and practices are scheduled in two-hour blocks. All games and practices must be scheduled through the Village, including tournaments and special events by April 1 and September 1 for the fall baseball season. After this time, scheduling is done on a first come first served basis. League is allowed to have one scheduled tournament, per season of play, at no charge. Games and tournaments are scheduled by emailing [info@springgrovevillage.com](mailto:info@springgrovevillage.com). No phone reservations will be taken. Payments are due by May 1 for the spring season and September 15 for the fall season. Failure to remit payment by these dates will result in a penalty of \$150 per month. Before games & practices can be scheduled these documents must be submitted:

- Athletic Field & Facility Agreement
- General liability insurance certificate naming the Village of Spring Grove as additional insured
- Field Rules and Regulations Form signed by each coach
- Field Request Form from each team utilizing Spring Grove fields

**Games & Events:** If any game or event will have more than 100 people in attendance, organizers must notify the Police Chief. Enough time must be allocated between all games, practices and tournaments to allow for good traffic flow, with a minimum of 45 minutes. Traffic control can be done only by those 18 years or older.

**Field & Dugout Maintenance:** The Village's Public Works Department will determine the season start date, field closures and/or limited activities due to field conditions. Field closures will be emailed to coaches by noon. The Village will do basic maintenance of the baseball fields including mowing & dragging in-fields once a week, weather permitting, and fertilizing. Fertilizing of fields is to be done by the Village only. Only one sand mix load will be provided by the Village per season. RBBA is responsible for raking fields after games and practices and picking up garbage in and around field, dugouts, bleachers and concession stand. If desired, RBBA may drag, mow and chalk fields using their own equipment. Repair costs for any damage to the baseball fields due to use or negligence by RBBA will be charged to RBBA.

**Park Buildings, Equipment & Keys:** RBBA is allowed access to the concession stand, bathrooms and team storage area at Thelen Park and the concession stand and the storage at Spring Grove Park. Repair or replacement costs from neglect or damage to park buildings or equipment due to use or negligence by RBBA will be charged to RBBA. Electronic keys must be obtained from the Police Department and report any lost keys or keys changing hands to them. Confidentiality of alarm codes is required.

**Advertising Opportunities:** The Village shall manage all advertising opportunities and share 50% of the earned revenue with RBBA.


**Right of Cancellation:** The Village shall have the absolute right and discretion to cancel this agreement and any permission granted to the organization to use the park facilities in the event the organization fails to fully satisfy the rules set forth in this agreement, provided the Village has given written notification to the organization of the specific rule infraction(s) and a reasonable time to correct any infraction(s) prior to cancellation.

## Indemnification and Insurance Requirements

- The Organization waives and releases all claims for injuries that any member, user, invitee, employees, agent, customer or participants in its program may have or which arise out of its program at the Village facility. The Organization also indemnifies and holds the Village harmless as provided herein.
- The Organization agrees to waive and relinquish all claims it may have as a result of using the Village's facilities against the Village and its officers, servants, Village Board, individual appointed or elected officials, and employees ("Covered Entities").
- The Village does not provide hospitalization or medical insurance for players, officials, coaches, organizers, or spectators. Organization is responsible for relaying risk of injury to players.
- The Organization does hereby fully release and discharge the Village and its covered Entities from any and all claims from injuries, including death, damage, or loss which may occur to any Participant or the Organization on account of its use of the Village's facility and the Organization agrees not to sue the Village or any of the Covered Entities. It further agrees to indemnify and hold harmless and defend the Village and its Covered Entities from any and all claims resulting from injuries, including death, damages, and losses sustained by the Village or the Covered Entities arising out of, in connection with, or in any way associated with its use of the facility or the use of the facility by any Participant. The Organization hereby assumes all responsibility for any bodily injury, death or property damage brought about as a result of its use of the facility or the use of the facility by any Participant.
- In the event the organization is an athletic league, a certificate of insurance indicating comprehensive general liability coverage of not less than \$1,000,000.00 and naming the Village of Spring Grove as an additional insurance is required. The certificate must be delivered to the village prior to issuance of any permit under this Policy. Any notice of cancellation or termination shall be provided to the Village in writing at least sixty (60) days in advance.



\_\_\_\_\_  
Signature of Organization Representative



\_\_\_\_\_  
Date

Please sign & return this Agreement to:

Village of Spring Grove  
7401 Meyer Road  
Spring Grove, IL 60081  
Phone: 815-675-2121

-----For Village of Spring Grove Use Only-----

Date Received \_\_\_\_\_

Certificate of Insurance Received - *(Attach to Agreement)*

Date Maintenance Fees Paid \_\_\_\_\_

Date Approved \_\_\_\_\_

Official's Signature \_\_\_\_\_